

8 April 2019

Dear Deputy Heads

Deputy Heads' Conference 2019

Registration is now open for the Deputy Heads' Conference 2019, which will take place from 11 to 13 September 2019 at Waterkloof House Prep School (WHPS), Pretoria, Gauteng.

The conference theme is *Peace by Piece*. Please [Click Here](#) to register online.

Registration

Early Bird Registration (available until 11 July 2019) for the amount of R 3795.00 (VAT Included). The conference fee covers the full conference package, and includes registration, lunches, evening meals and entertainment.

Standard Registration (available from 12 July – 8 August 2019) for the amount of R 4025.00 (VAT Included). The conference fee covers the full conference package, and includes registration, lunches, evening meals and entertainment.

Late Registration (available from 9 August – 25 August 2019) for the amount of R 4554.00 (VAT Included). The conference fee covers the full conference package, and includes registration, lunches, evening meals and entertainment.

Method of Payment

Once you have submitted your booking you will receive an invoice from ISASA and payment will be required by the specified date. Payment must be made directly to ISASA. The banking details, and the correct deposit reference, will be on the invoice that will be sent to you by ISASA.

Accommodation

Accommodation is for your own account and is not included in the registration fee. You are encouraged to make use of the preferred accommodation options at the *The Maslow Hotel* or *The Capital Hotel*, at Menlyn Maine.

- **Maslow Hotel**

Offers discounted rates to conference delegates. To secure your booking please email Anita Laka at the following address: timesquare.reservations@suninternational.com

Please make use of the following Booking Code in order to qualify for the conference discount:
WHPS1109



- **The Capital Hotel**

Offers discounted rates to conference delegates. To secure your booking please email Ann Laubscher at the following address: ann@thecapital.co.za

Transport (Gautrain and Airport Transfers)

At the end of each registration period (Early Bird, Standard, Late), we will contact you to enquire about your travel arrangements (Airline, Arrival Time and Flight Number). **Representatives from WHPS will welcome you at OR Tambo International and assist you with your transfer to the Gautrain. Please note that we will not be providing other transport from OR Tambo International Airport.**

- All delegates arriving in Pretoria, via the Gautrain, will be able to make use of a shuttle service to either The Maslow Hotel or The Capital Hotel at Menlyn Maine, or directly to WHPS.
- Shuttles will run daily between Menlyn Maine and WHPS.
- **Should you choose to stay at any other accommodation, please be advised that transport will not be provided.**

Full details of the shuttle schedules will be provided closer to the date of the conference.

We recommend that all delegates arriving at OR Tambo make use of the Gautrain to **Pretoria Station**.

It is not advisable to fly to Lanseria International airport as there will be limited options in terms of transfers to the conference. Making arrangement for transfers from Lanseria will be your own responsibility.

Please refer to the Gautrain website to familiarise yourself with this fantastic mode of transport: www.gautrain.co.za

Programme

Please refer to the attached programme. This programme will be available at the conference.

Further Information / Queries

Should you have any queries with regard to booking or registration, please contact Sam Viney: E-mail: deputyconference@whps.co.za

Tel: 012 460 5221 or 082 413 6167

Kind regards



Ryan Sweetlove
Deputy Head Pupil Affairs